



## Michigan Supreme Court

State Court Administrative Office

Michigan Hall of Justice

P.O. Box 30052

Lansing, Michigan 48909

Phone (517) 373-0128

Chad Schmucker  
State Court Administrator

### MEMORANDUM

**DATE:** September 26, 2012

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**TO:** The Justices  
All Staff

**FROM:** Chad Schmucker

**SUBJECT:** Judiciary Travel Rates Effective October 1, 2012

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We were recently notified by the Department of Technology, Management and Budget of travel rates for executive branch employees effective October 1, 2012. The mileage rates will remain at \$0.39 per mile for the standard rate, which is based on the state's cost to operate a mid-sized vehicle, and \$0.555 cents per mile for the premium rate, which is the rate approved by the Internal Revenue Service and the Michigan Civil Service Commission. The lodging rate will increase from \$65.00 to \$75.00. There are also several changes to the list of in-state and out-of-state select cities. The revised travel rates and the revised select cities list are attached. If you have any questions, please contact Jo Ellen Shaler at (517) 373-5543 or [Shalerj@courts.mi.gov](mailto:Shalerj@courts.mi.gov).

Attachment

**MICHIGAN SUPREME COURT  
STANDARDIZED TRAVEL RATES  
JUDICIAL BRANCH  
RATES EFFECTIVE 10-1-2012**

**IN-STATE MEALS & LODGING (SELECT COUNTIES & CITIES) – WAYNE  
COUNTY, OAKLAND COUNTY, ANN ARBOR, HOLLAND, MACKINAC ISLAND,  
SOUTH HAVEN**

LODGING*	\$ 75.00
BREAKFAST**	8.75
LUNCH**	8.75
DINNER**	21.00

**IN-STATE MEALS & LODGING**

LODGING*	\$75.00
BREAKFAST**	7.25
LUNCH**	7.25
DINNER**	16.50

**OUT-OF-STATE SELECT CITIES (SEE ATTACHMENT)**

LODGING*	Actual Supported by Receipts
BREAKFAST**	\$11.00
LUNCH**	11.00
DINNER**	22.00

**OUT-OF-STATE MEALS & LODGING**

LODGING*	Actual Supported by Receipts
BREAKFAST**	\$ 8.75
LUNCH**	8.75
DINNER**	20.50

**TIPS AND INCIDENTAL COSTS PER DAY** \$2.00/DAY

**MILEAGE**

PREMIUM Rate	\$0.555/mile
STANDARD Rate	\$0.390/mile
Election to drive private vehicle	
In lieu of available state vehicle	

\* PLUS TAXES

\*\* INCLUDES TIPS and TAX

**MICHIGAN SUPREME COURT  
OUT-OF-STATE SELECT CITIES**

<b>OUT-OF-STATE SELECT CITIES</b>			
<b>STATE</b>	<b>SELECT CITY OR COUNTY AS DEFINED</b>	<b>STATE</b>	<b>SELECT CITY OR COUNTY AS DEFINED</b>
<b>ARIZONA</b>	Phoenix Scottsdale	<b>MINNESOTA</b>	Minneapolis / St. Paul Hennepin & Ramsey County
<b>CALIFORNIA</b>	Los Angeles (Los Angeles, Orange & Ventura Counties, and Edwards AFB) / Monterey / Palm Springs / San Diego / San Francisco / Santa Monica South Lake Tahoe / Truckee / Yosemite National Park	<b>NEVADA</b>	Las Vegas
		<b>NEW MEXICO</b>	Santa Fe
		<b>NEW YORK</b>	Manhattan (the borough of Manhattan, Brooklyn, Bronx, Queens, and Staten Island)
<b>COLORADO</b>	Aspen / Telluride / Vail		Riverhead / Ronkonkoma Melville / Smithtown / Tarrytown White Plains / New Rochelle
<b>CONNECTICUT</b>	Bridgeport / Danbury	<b>PENNSYLVANIA</b>	Bucks County / Philadelphia
<b>DISTRICT OF COLUMBIA</b>	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) (See also Maryland and Virginia)	<b>RHODE ISLAND</b>	Bristol / Jamestown / Middletown Newport (Newport County) Providence
<b>FLORIDA</b>	Boca Raton / Delray Beach / Jupiter / Fort Lauderdale / Key West	<b>TEXAS</b>	Austin / Dallas / Houston L.B. Johnson Space Center
<b>IDAHO</b>	Sun Valley / Ketchum	<b>UTAH</b>	Park City (Summit County)
<b>ILLINOIS</b>	Chicago (Cook and Lake Counties)	<b>VERMONT</b>	Manchester / Stowe (Lamoille County)
<b>LOUISIANA</b>	New Orleans		
<b>MARYLAND</b>	Counties of Montgomery and Prince Georges / Baltimore City / Ocean City	<b>VIRGINIA</b>	Alexandria / Falls Church / Fairfax
<b>MASSACHUSETTS</b>	Boston (Suffolk)/Cambridge/Burlington Woburn / Martha's Vineyard	<b>WASHINGTON</b>	Seattle